

**CHARTERED**   
INSTITUTE OF PROFESSIONAL CERTIFICATIONS

# MANAGING AUSTRALIA CONSTRUCTION DELAYS AND DISPUTES WITH EFFECTIVE CONTRACT LAW

**Fully Accredited  
By:**

Chartered Institute of  
Professional Certifications

CPD  
Certification Service

# PROGRAM OVERVIEW



Construction-related disputes in Australia have **surged by 40% over the past decade**, with **70% of these disputes stemming from contract interpretation issues, delay-related claims, and payment problems**.

This certified program is designed to equip you with a robust and detailed understanding of the Australian legal and regulatory framework affecting construction delays, claims and disputes. You will gain critical insights into **key construction laws and regulations in Australia, Security of Payment legislation and contract laws** that will help you understand your **rights, obligations, and options** when managing construction delays, handling impact claims, and navigating the intricacies of dispute resolution. This program will also highlight the importance of **understanding contract provisions, the mechanics of claims preparation, the evaluation of delay impacts, and the principles of loss quantification**.

Through this program, you will learn to leverage **dispute resolution techniques** such as mediation, arbitration, and judicial proceedings that will help you resolve **conflicts and multi-party claims successfully**. Additionally, the program offers insights into strategic methods for **quantifying and substantiating claims, utilizing expert analyses and evidence-based assessments to fortify your position** in disputes.

Upon successful completion of this program, you will earn the **Certification in Australia Construction Delays and Disputes Management**. This industry-recognized credential will validate your expertise in construction contract law, claims management, delay analysis, and dispute resolution. With lifelong validity, this credential will position you as a trusted advisor for senior project, commercial, contracts, and leadership roles across the Australian construction industry.

## ACCREDITATIONS



4.8



4.6





# KEY SKILLS YOU WILL GAIN

## From This Program



**CONSTRUCTION LAW FRAMEWORK  
CONTRACT RISK ALLOCATION  
STANDARD FORM CONTRACT INTERPRETATION  
DELAY CLASSIFICATION TECHNIQUES**

**CRITICAL PATH ANALYSIS  
EXTENSION OF TIME ENTITLEMENTS  
CONCURRENT DELAY ASSESSMENT  
VARIATION MANAGEMENT**

**LATENT CONDITION CLAIMS  
NOTICE COMPLIANCE MANAGEMENT  
TIME BAR RISK CONTROL  
LIQUIDATED DAMAGES ANALYSIS**

**PROLONGATION COST ASSESSMENT  
CLAIMS STRATEGY DEVELOPMENT  
CLAIMS DOCUMENTATION PREPARATION  
CONTEMPORANEOUS RECORD MANAGEMENT  
DELAY EVIDENCE STRUCTURING**

**SUBCONTRACT RISK MANAGEMENT  
BACK-TO-BACK CONTRACT ADMINISTRATION**

# YOUR FACULTY DIRECTOR



## Harriet Warlow-Shill

### Trusted Legal Expert in Construction Dispute Resolution

Harriet Warlow-Shill is a highly respected specialist construction lawyer and the Founder and Principal of Warlows Legal, a firm recognised for its excellence in construction law, dispute management, and client-focused advisory services. With extensive experience advising developers, government bodies, major mining companies, and builders across Victoria, New South Wales, and Western Australia, Harriet has built a distinguished practice spanning **construction disputes, contractual claims, delay and disruption, defects, and security of payment matters**. She has been involved in numerous reported decisions under security of payment regimes and has successfully acted in complex, high-value construction disputes, including major infrastructure and mining projects.

Harriet is a **Member of the Building Appeals Board and serves on the Law Institute of Victoria Building and Construction Committee**, where she played a key role in developing a specialist construction law accreditation curriculum in 2025. Her expertise includes **drafting and negotiating standard form construction contracts, advising on extensions of time, variations, liquidated damages, latent conditions, and expert evidence**, and representing clients before VCAT, courts, and adjudication forums. A frequent lecturer and presenter, Harriet is widely regarded for bridging legal analysis with practical project delivery, making her a trusted authority in managing construction delays and disputes in Australia.



# OUR PARTICIPANTS

Over 70% of FORTUNE 500 Companies Have Attended Our Accredited Programs Before

Goldman Sachs

SAMSUNG

ExxonMobil

BURBERRY

citi

IKEA

VOLVO

HYUNDAI

Pfizer

Life is our life's work

Nestle





# PROGRAM AGENDA

## **MODULE 1 - AUSTRALIAN CONSTRUCTION LEGAL FRAMEWORK**

- Overview of Construction Law (National & Victoria)
- Key Legislation (DBCA, Building Act, SOP Act)
- Regulatory Roles and Compliance

## **MODULE 2 - CONTRACT STRUCTURES & RISK ALLOCATION**

- Standard Forms (AS4000, AS2124, ABIC, HIA)
- Lump Sum, Cost-plus
- Risk Allocation Principles

## **MODULE 3 - DELAY CLASSIFICATION & ENTITLEMENTS**

- Critical vs Non-critical Delays
- Employer-caused Delays, Concurrent Delays
- Compensation vs Non-compensable Delays

## **MODULE 4 - CRITICAL PATH & DELAY ANALYSIS METHODS**

- CPM Fundamentals
- Prospective vs Retrospective Delay Analysis

- Use of Programs in Disputes

## **MODULE 5 - VARIATIONS, CHANGE MANAGEMENT & EOT CLAIMS**

- Variation Mechanisms
- Latent Conditions
- Notice Requirements & Time Bars

## **MODULE 6 - LIQUIDATED DAMAGES, PENALTIES & TIME-RELATED COSTS**

- Liquidated Damages Clauses and Enforceability
- Penalty Doctrine
- Delay Costs and Prolongation

## **MODULE 7 - CLAIMS PREPARATION, DOCUMENTATION & NOTICES**

- Preparing Claim Schedules
- Evidence Requirements
- Contemporaneous Records

## **MODULE 8 - CONTRACTOR- SUBCONTRACTOR RELATIONSHIP MANAGEMENT**

- Back-to-back Clauses
- Allocation of Liability
- Coordination Failures





# PROGRAM AGENDA

## **MODULE 9 - DISPUTE RESOLUTION MECHANISMS**

- Litigation (VCAT, County Court)
- Adjudication
- Mediation & Expert Determination

## **MODULE 10 - LITIGATION PREPARATION, EVIDENCE & EXPERTS**

- Expert Reports & Conclaves
- Drafting Pleadings and Submissions
- Cross-functional Evidence Strategy

## **MODULE 11 - PROACTIVE DISPUTE AVOIDANCE & GOVERNANCE**

- Early Warning Mechanisms
- Contract Administration Discipline
- Lessons from Case Studies (Lacrosse, Opal, Grenfell)

## **MODULE 12 - PRACTICAL WORKSHOPS AND CASE STUDIES**

- Fact Scenario: Delay + Variation + LD Dispute
- Mock Adjudication or Negotiation Exercise

# YOUR CHARTER DESIGNATION



Chartered Institute of Professional Certifications' programs are unique as they provide you with professional charter designations and marks that can be used across your lifetime once you have completed our programs.

Upon successful completion of this program, you will be awarded the **Certification in Australia Construction Delays and Disputes Management**, a distinguished professional credential that enhances your career profile and demonstrates advanced capability in managing delay, disruption, and dispute risk within Australia's construction environment. This certification affirms your proficiency in navigating contractual obligations, time-related risk, and dispute pathways with confidence and commercial awareness.

Developed by the **Chartered Institute of Professional Certifications** and certified by the **CPD Certification Service**, the program is delivered in accordance with internationally recognised standards of continuing professional education. The certification validates your ability to interpret contractual frameworks, prepare defensible delay and cost claims, conduct effective delay analysis, maintain robust project records, and apply legal principles to resolve construction disputes. It positions you as a trusted professional equipped to manage complex delay scenarios, strengthen contractual compliance, and improve dispute outcomes across Australian construction projects.



# ABOUT US

49,525

Business Leaders Have  
Attained Their Chartered  
Certifications Since 2009

390

Certified and Fully  
Accredited Programs

87%

Chartered Leaders Have  
Reported Career Promotions  
and Enhancements

## Chartered Institute of Professional Certifications

All of Chartered Institute of Professional Certifications programs are fully accredited programs. The professional charters and designations are trademarked credentials that can only be used by professionals who have completed and passed our accredited program. It is also independently accredited by CPD as adhering to the highest standards of continuing professional principles.

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# OUR FACULTY DIRECTORS

We Collaborate With  
Instructors From  
Renowned Institutions



**HARVARD**  
UNIVERSITY



**Wharton**  
UNIVERSITY of PENNSYLVANIA



**Stanford University**



**UNIVERSITY OF MICHIGAN**



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POLITICAL SCIENCE



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Business  
School**





# CONTACT US TODAY

We Thank You for Your Ongoing Support  
of Our Programs

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