



Chartered Institute of
Professional Certifications
1006 N Rexford Street
Beverly Hills, CA 90210

Date

Dear {Manager},

I would like to enroll in the Certified International Procurement and Strategic Sourcing Manager (CIP™) program to further enhance my knowledge in global procurement and strategic sourcing and I would like to gain your approval to attend this program. By attending this program, it will strengthen my ability to manage complex global sourcing challenges, supplier risks, and cross-border commercial frameworks, enabling me to contribute significantly to our organization's cost optimization, supply resilience, and strategic value creation objectives.

Led by André Brockmöller, a highly respected global procurement and transformation leader, this program will provide me with the knowledge and practical tools to align our procurement practices with international best practices and evolving market realities. It provides a comprehensive examination of global procurement and strategic sourcing, covering core areas such as operating models, market analysis, strategy development, supplier management, contracting, negotiation, and cost optimization. Through this program, I will acquire hands-on skills to address complex commercial, supply, and governance challenges, thereby supporting our organization's strategic and financial objectives. Some of the key skills this program will bring include:

- Global Procurement Strategy
- International Strategic Sourcing Frameworks
- Supplier Market Intelligence and Analysis
- Category Strategy Development
- Global Contract and Commercial Risk Management
- Total Cost of Ownership (TCO) Optimization

I believe these skillsets will prove invaluable to me and you can be assured that after attending this virtual program, I will be able to contribute more effectively to our organization's procurement performance, supplier resilience, and value delivery. I strongly believe these capabilities will further strengthen our cost discipline, risk management, and long-term supply competitiveness across global markets.

I look forward to gaining your approval to attend this online program.

Sincerely,
Your Name